

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
November 14, 2022

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Donna McFall, Treasurer; Cindy Kerr, Secretary; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Library Director; and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

ABSENT

Jerry Claunch, Vice President; Lori Phelps, Member-at-Large; Melissa Rueda, KDLA Consultant

REVIEW OF THE AGENDA

Add "Policy Approval" under New Business

APPROVAL OF THE MINUTES

The minutes of the October meeting were approved with a motion to do so by Cindy Kerr, seconded by Donna McFall, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for September and October was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Cindy Kerr, seconded by Donna McFall, and unanimously carried.

OLD BUSINESS

- Children's Garden – Opening Bids: One packet was picked up, but was not returned.

NEW BUSINESS

- Disposal of Surplus Materials (810):
 - i. Withdrawn items from the Library's collection: A motion was made to approve the withdrawal of these surplus materials by Donna McFall, seconded by Cindy Kerr, and unanimously carried.
- Circuit boards on the Air Handlers to get up to date: The Library has 3 air handlers and 2 of the 3 air handler drives are bad. Perfection has given an estimate on updating all 3 air handlers to a more modern system that is more easily repaired. The quote came in at \$33,807.00. A motion

was made to accept this quote and move forward with repairs by Cindy Kerr, seconded by Donna McFall, and unanimously carried.

- Policy Approval: The presented policies, Library Bill of Rights, Circulation Policy, and Challenged Materials Policy were approved with changes with a motion by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report –Not present.

ANNOUNCEMENTS

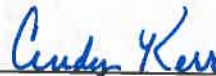
- Lori Yeager and Lisa Waddle have announced their retirement at the end of the calendar year.

ADJOURN

With no further business, the meeting was adjourned at 9:39 am with a motion by Cindy Kerr, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, December 12 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Cindy Kerr, Secretary