

MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
May 8, 2023

**CALL TO ORDER**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:09 am pursuant to the notice sent to all Directors. The meeting was called to order by Jerry Claunch, Vice President.

**PRESENT**

Adam Richardson, President; Jerry Claunch, Vice President; Donna McFall, Treasurer; Lori Phelps, Member-at-Large; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Director; and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**ABSENT**

Cindy Kerr, Secretary; Melissa Rueda, KDLA Consultant

**REVIEW OF THE AGENDA**

Add Money Market to New Business

**APPROVAL OF THE MINUTES**

The minutes of the April meeting were approved with a motion to do so by Lori Phelps, seconded by Donna McFall, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for April was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Lori Phelps, seconded by Jerry Claunch, and unanimously carried.

**VOUCHER REVIEW**

Vouchers for March were presented by Director, Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Lori Phelps, seconded by Cindy Kerr, and unanimously carried.

**OLD BUSINESS**

- Science Hill Branch: Has officially reopened as of May 1, 2023.

**NEW BUSINESS**

- Disposal of Surplus Materials  
Withdrawn items from the Library's collection (324): A motion was made to approve the surplus materials by Donna McFall, seconded by Lori Phelps, and unanimously carried.
- Modern Systems building Security Proposal: There have been issues with our current system as it is getting old and out of date. Modern Systems has given us a quote to replace our current system, update all security doors, and a maintenance contract for \$19,645.00. A motion was made to allow Modern Systems to update the Library's security by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

- Furniture for Children's Department and DVD racks: The Children's Department furniture is in rough shape. KPC Architects has given Charlotte several furniture pieces for the Children's Department that will last longer. They have also recommended some new DVD shelves to replace the current ones that are at capacity. All furniture came in at \$19,452.89. A motion was made to allow the purchase of new furniture by Jerry Claunch, seconded by Donna McFall, and unanimously carried.
- Sign Proposal from the City of Somerset: The City of Somerset contacted Charlotte to get approval to place 2 digital signs on the Library property. They will not be obstructive and will not have paid ads on them, only community events. A motion was made to allow the City of Somerset to place these signs by Lori Phelps, seconded by Donna McFall, and unanimously carried.
- Money Market Investment: It was suggested that the Library invest excess funds (\$2,000,000) into a higher interest rate Money Market account or into several different CD accounts. Charlotte is going to get updated percentages to determine the best return on the investment. A motion was made to allow Charlotte to gather this information and begin the process of investing by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

## REPORTS

### Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** –Not present.

**Executive Session** – to discuss property: Postponed

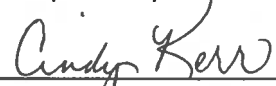
## ANNOUNCEMENTS

### ADJOURN

With no further business, the meeting was adjourned at 10:16 am with a motion by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

**NEXT MEETING Monday, June 12 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,



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Cindy Kerr, Secretary