

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
September 12, 2022

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:07 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Jerry Claunch, Vice President; Donna McFall, Treasurer; Cindy Kerr, Secretary; Lyndon Turpin, contracted accountant; John Pruitt, Board Attorney; Charlotte Keeney, Library Director; and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

ABSENT

Lori Phelps, Member-at-Large; Melissa Rueda, KDLA Consultant

REVIEW OF THE AGENDA

No additions needed

APPROVAL OF THE MINUTES

The minutes of the August meeting were approved with a motion to do so by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for August was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Cindy Kerr, seconded by Donna McFall, and unanimously carried.

OLD BUSINESS

- Science Hill Branch Library Re-opening September 1, 2022: The Science Hill branch officially re-opened to the public on September 1, 2022. The community was excited to have their library back.
- Carnegie – Insurance lapse (liability): The Carnegie liability insurance has lapsed as of August 2022. They have stated that they do not have the funds to pay it. The Library Board will send a written notice of the lapse of insurance and therefore they are in default of their lease agreement with the Library Board. The Carnegie will have 10 days to get their insurance reinstated. A motion was made to send this written notice to the Carnegie by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

- Children's Garden – Board Attorney John Pruitt: The current job description provided by Beth Wilson is too specific to be considered an independent contractor. Charlotte is going to draft up a new, more generalized agreement for a worker in the Children's Garden.
- Executive Session: A motion was made by Jerry Claunch to go into executive session, under KRS 61.810(1) (b) to discuss library property. The reason is to discuss property appraisal. Motion seconded by Donna McFall and unanimously carried. The board went into executive session at 9:56 and came out of executive session at 10:11. No action taken.

NEW BUSINESS

- Disposal of Surplus Materials (479):
 - i. Withdrawn items from the Library's collection: A motion was made to approve the withdrawal of these surplus materials by Jerry Claunch, seconded by Donna McFall, and unanimously carried.
- Closing dates for Thanksgiving (Thursday and Friday): Charlotte suggested that the Library close Thursday, November 24th and Friday, November 25th for Thanksgiving. A motion was made to close these days by Donna McFall, seconded by Jerry Claunch, and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report –Not present.

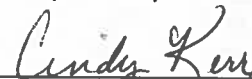
ANNOUNCEMENTS

ADJOURN

With no further business, the meeting was adjourned at 10:18 am with a motion by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, October 10 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Cindy Kerr, Secretary