

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
April 12, 2021

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:01 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

Shirley and the rest of the Board wanted to thank Joseph Quinton for his faithful service to the Library Board. He has a passion for the Library and all it's branches. His great insight and board membership will be missed.

PRESENT

Shirley Dick Wolf, President; Jerry Claunch, Member-at-Large; Adam Richardson (via Zoom), Secretary; Donna McFall, Treasurer; Charlotte Keeney, Library Director; Lyndon Turpin, contracted accountant; Melissa Boulton (via Zoom), KDLA Consultant; Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

ABSENT

Cindy Kerr

REVIEW OF THE AGENDA

No additions

SWEARING IN OF NEW BOARD MEMBER

Cindy Kerr was unable to make the Board meeting today and was unable to be sworn in.

APPROVAL OF THE MINUTES

The minutes of the March meeting were approved with a motion to do so by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for March was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Donna McFall, seconded by Jerry Claunch, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Adam Richardson, and unanimously carried.

NEW BUSINESS

- Election of Officers: Tabled until next meeting.

- Policy Approval:
 1. Credit Card Policy
 2. Customer Service Policy
 3. Dangerous Weapons on Library Property
 4. Displays in the Library
 5. Donation Policy
 6. Drug Free Workplace Policy
 7. Drug Testing Policy

A motion was made to accept the above policies as presented by Adam Richardson, seconded by Jerry Claunch, and unanimously carried.

- Fine Free: The Library has been fine free since the onset of COVID-19. Charlotte suggested we continue being "Fine Free" for the foreseeable future. The thought behind this is that it creates a goodwill gesture between the Library and the community. A motion was made to continue being "fine free" by Donna McFall, seconded by Jerry Claunch and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – Report is attached

ANNOUNCEMENTS

No announcements

ADJOURN

With no further business, the meeting was adjourned at 9:33 am with a motion by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, May 10, 2021 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Adam Richardson, Secretary