

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
August 10, 2020

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:03 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Adam Richardson, Donna McFall, and Jerry Claunch. Also in attendance Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

REVIEW OF THE AGENDA

No additions needed.

APPROVAL OF THE MINUTES

The minutes of the July meeting were approved with a motion to do so by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for July was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Adam Richardson, seconded by Donna McFall, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Adam Richardson, and unanimously carried.

NEW BUSINESS

- Moody's Rating: The Library's credit rating has been raised to AA3. This shows that the Library is using credit responsibly and has minimal risk.
- City Park: The City wants to install a sensory park at the edge of the staff lot in the grassy area. They would like permission from the Library to use this property. The City would maintain this park. Charlotte is going to research the legal and insurance responsibilities of the Library.
- TIF: Chris Girdler with SPEDA presented a TIF (Tax Incremental Financing) District proposal for the Library Board to consider.
- Emergency Lockdown Plan: A motion was made to accept the policy as presented by Donna McFall, seconded by Jerry Claunch, and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – Not present.

ANNOUNCEMENTS

- No announcements

ADJOURN

With no further business, the meeting was adjourned at 9:58 am with a motion by Jerry Claunch, seconded by Adam Richardson, and unanimously carried.

NEXT MEETING Monday, September 14, 2020 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Adam Richardson", written over a horizontal line.

Adam Richardson, Secretary