

MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
February 8, 2021

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Joseph Quinton, Jerry Claunch, Adam Richardson, and Donna McFall. Also, in attendance Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**REVIEW OF THE AGENDA**

No additions

**APPROVAL OF THE MINUTES**

The minutes of the January meeting were approved with a motion to do so by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for January was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Adam Richardson, seconded by Donna McFall, and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Donna McFall, seconded by Jerry Claunch, and unanimously carried.

**NEW BUSINESS**

- Policy Approval: Accept policies, with changes, as presented by Joseph Quinton, seconded by Adam Richardson, and unanimously carried.
- Carnegie Building: The Carnegie needs a new boiler. The Library has temporarily winterized the building until the boiler can be replaced. Two bids were placed to replace the boiler by Mark Haney and 4Points Heating & Cooling. A motion was made to accept the bid from 4Points for \$11,151.75, by Joseph Quinton, seconded by Jerry Claunch and unanimously carried.
- Director's Evaluation: Each board member has a packet that contains the Director's Evaluation. These will need to be completed and returned to Shirley Dick Wolf by February 26<sup>th</sup>.

**REPORTS**

**Librarian's Report**

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** – Not present.

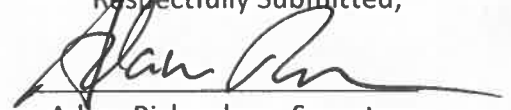
**ANNOUNCEMENTS**

**ADJOURN**

With no further business, the meeting was adjourned at 9:45 am with a motion by Donna McFall, seconded by Adam Richardson, and unanimously carried.

**NEXT MEETING Monday, March 8, 2021 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Adam Richardson", written over a horizontal line.

Adam Richardson, Secretary