

MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
January 11, 2021

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Joseph Quinton, Jerry Claunch, Adam Richardson, and Donna McFall. Also in attendance Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, Auditor, Jared Noble, Mark Ranshaw, Magistrate and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**REVIEW OF THE AGENDA**

Add "Policy Approval" under New Business

**APPROVAL OF THE MINUTES**

The minutes of the December meeting were approved with a motion to do so by Adam Richardson, seconded by Jerry Claunch, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for December was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Donna McFall, seconded by Joseph Quinton, and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Joseph Quinton, seconded by Adam Richardson, and unanimously carried.

**NEW BUSINESS**

- Audit: A clean audit was presented by Jared Noble from Craft, Waninger, Noble & Company. A motion was made to accept the audit as presented by Jerry Claunch, seconded by Donna McFall, and unanimously carried.
- Advisory Board Member Appointment: Jerry Claunch suggested Cindy Kerr for Advisory Board Member. Charlotte spoke with her in depth and she would like to serve. A motion was made to approve Cindy Kerr's appointment to the Advisory Board by Jerry Claunch, seconded by Joseph Quinton, and unanimously carried.
- Board Member Appointment: Joseph Quinton's first term expires in April. Since Charlotte is required to send two names to KDLA for approval she would like to send Joseph Quinton and Cindy Kerr as potential Board Members. A motion was made to allow these two individuals to be the potential appointments by Donna McFall, seconded by Adam Richardson and unanimously carried.

- Shelterblue, LLC: Libsynergy, our current IT company has been sold; the current owner is retiring. The new owners, Shelterblue, LLC., will now be the parent company of Libsynergy.
- Policy Approval: We will be going through the Operational Policies manual. The "Mission Statement", "Library Bill of Rights", and Circulation are the first policies. A motion was made to accept these policies as presented by Jerry Claunch, seconded by Adam Richardson, and unanimously carried.

## REPORTS

### Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** – Not present.

## ANNOUNCEMENTS

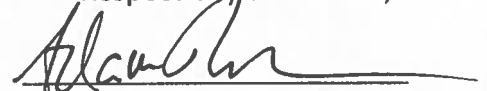
- Legislative Day will not be held this year. Due to this change, each Library is sending packages to their legislators. We will be sending an annual report along with a Library mask.

## ADJOURN

With no further business, the meeting was adjourned at 10:03 am with a motion by Donna McFall, seconded by Adam Richardson, and unanimously carried.

**NEXT MEETING Monday, February 8, 2021 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,



Adam Richardson, Secretary