

**MINUTES**  
**MEETING OF TRUSTEES**  
**PULASKI COUNTY PUBLIC LIBRARY**  
**July 8, 2019**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Ray Tucker, Jr., Joseph Quinton and Donna McFall. Also in attendance was Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**REVIEW OF THE AGENDA**

No additions needed.

**APPROVAL OF THE MINUTES**

The minutes of the June meeting were approved with a motion to do so by Ray Tucker, Jr., seconded by Donna McFall, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for June was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report by Joseph Quinton, seconded by Ray Tucker, Jr., and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented by Director Charlotte Keeley. The line item labeled "Hamilton Mulch" on the Petty Cash Vouchers needs to be changed to "Charlie Conley". A motion to approve both petty cash and general fund vouchers, with stated changes, was made by Ray Tucker, Jr., seconded by Donna McFall, and unanimously carried.

**BUSINESS**

- Heidi Schultz Powers Resignation: Heidi Schultz Powers has submitted her resignation, effective immediately. A motion was made to accept Heidi's resignation by Joseph Quinton, seconded by Donna McFall and unanimously carried.
- Election of Treasurer: With Heidi's resignation, new officers were elected. A motion was made by Ray Tucker, Jr. to appoint Joseph Quinton, Treasurer, Donna McFall, Secretary, Shirley Dick Wolf will remain President and Ray Tucker Jr will remain as Vice President This motion was seconded by Donna McFall and unanimously carried. With these new Board appointments, a new signature card at each bank will need to be created. A motion was made to remove Heidi Schultz Powers and put Shirley Dick Wolf, Joseph Quinton and Donna McFall to the Money Market (Acct.# 75203056) and General Account (Acct.# 75028382) at Citizen's National Bank and to remove Heidi Schultz Powers and add Joseph Quinton, Shirley Dick Wolf and Donna McFall to each BB&T account (Acct. # 0005181364612, and Acct. # 005184627401) by Ray Tucker, Jr. and seconded by Joseph Quinton and unanimously carried.

- Procurement Policy: HB26 raised the procurement level for bidding from \$20,000 to \$30,000. The policy now reflects this change. A motion was made to accept the policy as presented by Joseph Quinton, seconded by Donna McFall, and unanimously carried. (copy attached)
- Open Records Policy: SB26 changed how open records may be accepted. The policy now reflects this change. A motion was made to accept the policy as presented by Ray Tucker, Jr., seconded by Donna McFall, and unanimously carried. (copy attached)
- New State Laws effective June 30, 2019
  1. HB49: (Tax Bill recall measure) - this makes it easier to recall a tax rate increase over 4%.
  2. HB26 – Raised the procurement level for bidding from \$20,000 to \$30,000.
  3. SB26 – (Open Records Request) Changed how open records may be accepted.
  4. HB240 – Set limits on how long a County Judge Executive can go without appointing someone to a Board position.
  5. HB69 – Restrictions on investments have changed.

## REPORTS

### Librarian's Report

- Director's Report – No questions regarding written report (copy attached)
- Circulation – (copy attached)

**KDLA Consultant Report** –Not present.

## ANNOUNCEMENTS

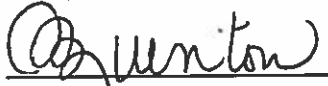
- The Library is currently looking to fill the Children's Librarian position in house.

## ADJOURN

With no further business, the meeting was adjourned at 9:27 am with a motion to do so by Ray Tucker, Jr., seconded by Joseph Quinton, and unanimously carried.

**NEXT MEETING Monday, August 12, 2019 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,

  
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 Joseph Quinton, Secretary