

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
June 8, 2020

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:01 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Adam Richardson, Donna McFall, and Jerry Claunch. Also in attendance Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

REVIEW OF THE AGENDA

Charlotte added "Budget Adjustment on DLG Website" under New Business

APPROVAL OF THE MINUTES

The minutes of the May meeting were approved with a motion to do so by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for May was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Donna McFall, seconded by Adam Richardson, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Adam Richardson, seconded by Jerry Claunch, and unanimously carried.

NEW BUSINESS

- 2020-2021 Budget: A motion was made to accept the budget as presented and recommended by the Budget Committee by Donna McFall, seconded by Adam Richardson, and unanimously carried.
- Budget Adjustment on DLG Website: Each year, Charlotte has to upload the year end budget numbers to the DLG Website. This year, the Library's income was more than budgeted, so it needs to be adjusted. A motion was made to allow Charlotte to make the needed adjustments by Jerry Claunch, seconded by Donna McFall, and unanimously carried.
- Series 2008 Bond: Tabled until next meeting.
- Board Appointment: Donna McFall is up for reappointment. Charlotte is waiting on approval from Fiscal Court, so until they make a decision, Donna will continue serving.

REPORTS

Librarian's Report

- Director's Report – Report is attached.

- Circulation – (copy attached)

KDLA Consultant Report – Not present.

ANNOUNCEMENTS

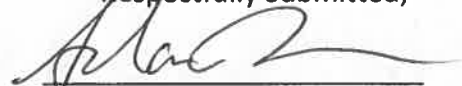
- Library Opening today.
- LSTA CARES Act Grant: KDLA encouraged all Libraries to apply for a grant that will help cover expenses incurred through the COVID-19 pandemic. Every library that applied received the grant.
- There was a water heater issue at Shopville. It had to be replaced, but leaked a lot of water before it was noticed, so the water bill will be higher than normal next month.
- The Summer Reading program will be virtual this year.
- There will not be an Adult Summer Reading Program.

ADJOURN

With no further business, the meeting was adjourned at 9:33 am with a motion by Adam Richardson, seconded by Jerry Claunch, and unanimously carried.

NEXT MEETING Monday, July 13, 2020 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Adam Richardson, Secretary