

MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
June 13, 2022

**CALL TO ORDER**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Jerry Claunch, Vice President.

**PRESENT**

Jerry Claunch, Vice President; Donna McFall, Treasurer; Cindy Kerr, Secretary; Lori Phelps, Member-at-Large; Lyndon Turpin, contracted accountant; Phyllis Lawson, Advisory Board Member; Charlotte Keeney, Library Director; Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**ABSENT**

Adam Richardson, President; Melissa Boulton, KDLA Consultant

**REVIEW OF THE AGENDA**

**APPROVAL OF THE MINUTES**

The minutes of the May meeting were approved with a motion to do so by Cindy Kerr, seconded by Donna McFall, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for May was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Lori Phelps, seconded by Donna McFall, and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

**OLD BUSINESS**

- Director's Evaluation: A letter from President Adam Richardson was received by Charlotte for her evaluation. A motion was made to accept the evaluation as presented by Lori Phelps, seconded by Cindy Kerr, and unanimously carried
- Independent Contractor Agreement with Master Gardeners: Charlotte has been unable to get in contact with the Master Gardeners. Inmates have been by to weed the Children's Garden as well as cleaning out the sandbox. Charlotte is still waiting to hear back from Blevins Hardscapes in reference to repainting the bricks in the Children's Garden.
- Carnegie: Charlotte had a meeting with tenants of the Carnegie to discuss their role in the upkeep at the Carnegie as well as the future of the building.

## NEW BUSINESS

- Surplus Books (538): A motion was made to approve these items to be surplused by Donna McFall, seconded by Cindy Kerr, and unanimously carried.
- Library Budget Fiscal Year 2022-2023: The Budget committee suggested putting \$1,000,000 into an escrow account to help cover the debt service, and this would be taken out the "Unanticipated Expenses" category. A motion was made to accept the budget as presented with a motion by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.
- Science Hill Branch Library: The Science Hill branch is currently closed due to finding black mold in the drywall. A company out of London, C2G Environmental has quoted the mold remediation at \$13,494.09 and rebuilding of the drywall at \$9,447.20. The board requested an additional quote on rebuilding of the drywall but wanted to go ahead and allow C2G Environmental to begin on the mold remediation. A motion was made to approve this by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

## REPORTS

### Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report –Not present.

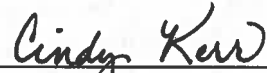
## ANNOUNCEMENTS

### ADJOURN

With no further business, the meeting was adjourned at 10:05 am with a motion by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

**NEXT MEETING Monday, July 11 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,



---

Cindy Kerr, Secretary