

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
May 10, 2021

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

PRESENT

Shirley Dick Wolf, President; Jerry Claunch, Member-at-Large; Adam Richardson, Secretary; Donna McFall, Treasurer; Charlotte Keeney, Library Director; Lyndon Turpin, contracted accountant; Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

ABSENT

Melissa Boulton, KDLA Consultant

REVIEW OF THE AGENDA

No additions

SWEARING IN OF NEW BOARD MEMBER

Cindy Kerr was sworn in as the new board member by Reference Librarian, Ruth Thomas.

APPROVAL OF THE MINUTES

The minutes of the April meeting were approved with a motion to do so by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for April was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Donna McFall, seconded by Adam Richardson, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEW BUSINESS

- Election of Officers: The slate of officers will be as follows:
President: Shirley Dick Wolf
Vice President: Jerry Claunch
Secretary: Adam Richardson
Treasurer: Donna McFall
Member-at-Large: Cindy Kerr

A motion was made to accept this slate of officers by Adam Richardson, seconded by Donna McFall, and unanimously carried.

- Policy Approval:

1. Emergency Action Plan
2. Emergency Lockdown
3. Employee Conduct
4. Employee Unacceptable conduct
5. Equipment Inventory Control Policy

A motion was made to accept the above policies as presented by Jerry Claunch, seconded by Adam Richardson, and unanimously carried.

- 2020 Leadership Lake Cumberland Class Presentation: Jessica Carlton and Brooke Coffey from the Leadership Lake Cumberland Class presented their Storybook Trail Project. This will be a project where there will be large signs placed in local community parks where families can read a book while walking through the park. A page of the book will be placed on each sign throughout the park. So far, they have 4 parks that have confirmed their participation. They would like the Library to help distribute materials, such as brochures and maps of the different locations.
- 2021-2022 Budget Approval: The budget for 2021-2022 was presented. Jerry Claunch, as a member of the budget committee, recommended that the board adopt the budget as presented. A motion was made to accept the 2021-2022 budget by Donna McFall, seconded by Adam Richardson, and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – Not Present.

ANNOUNCEMENTS

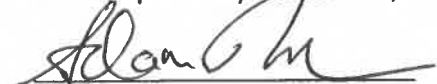
No announcements

ADJOURN

With no further business, the meeting was adjourned at 9:54 am with a motion by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, June 14, 2021 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Adam Richardson, Secretary