

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
November 13, 2023

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Jerry Claunch, Vice President; Donna McFall, Treasurer; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Director; and Jennifer Reynolds, HR Manager, who recorded the minutes of the meeting.

ABSENT

REVIEW OF THE AGENDA

No additions needed

APPROVAL OF THE MINUTES

The minutes of the October meeting were approved, with a motion to do so by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.

TREASURER'S REPORT


The Treasurer's report for October was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Donna McFall, seconded by Lori Phelps, and unanimously carried.

VOUCHER REVIEW

Vouchers for October were presented by Director, Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

NEW BUSINESS

- Disposal of Surplus Materials
Withdrawn items from the Library's collection (1,455): A motion was made to approve the surplus materials by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.
- Audit: The Library received a clean audit for the 2022-2023 fiscal year. A motion was made to accept the audit as presented by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.
- Roof of Main Library: The board has requested that proposals be taken for the repair of the Main Library's roof.
- Director's Cell Phone: Charlotte has requested that she receive a stipend for her cell phone instead of the Library paying for her entire cell phone bill since she is so close to retirement. A



motion was made to give Charlotte a stipend for her cell phone by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.

- Water Pumps at Carnegie Building: No action taken

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – copy attached

- Executive Session: Carnegie Building: Carnegie Building: Jerry Claunch made a motion that the Pulaski County Public Library Board of Trustees proceed into closed session under KRS 61.810, Section One, Subsection b to discuss the method of sale of Library property, Lori Phelps seconded the motion, and unanimously carried. The Board of Trustees of the Pulaski County Public Library will now go into closed session at 9:30a to discuss the method of sale of Library property. The Board of Trustees will now return to regular session at 10:25.
- A motion was made by Jerry Claunch to put the Cooper/Carnegie building up for auction, with deed restrictions. This motion was seconded by Lori Phelps and unanimously carried (Cindy Kerr abstained from voting).

ANNOUNCEMENTS

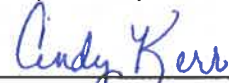
ADJOURN



With no further business, the meeting was adjourned at 10:35 am with a motion by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, December 11, at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Cindy Kerr, Secretary

