

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
November 9, 2020

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Adam Richardson, and Donna McFall. Also in attendance Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting. Mark Ranshaw Magistrate also attended.

REVIEW OF THE AGENDA

No additions needed

APPROVAL OF THE MINUTES

The minutes of the October meeting were approved with a motion to do so by Adam Richardson, seconded by Donna McFall, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for October was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Donna McFall, seconded by Adam Richardson, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Adam Richardson, seconded by Donna McFall, and unanimously carried.

NEW BUSINESS

- Close November 27, 2020: Charlotte has requested that the Library be closed on Friday, November 27, 2020 (the day after Thanksgiving) to allow staff time to have an extra day off. A motion was made to close the Library on November 27, 2020 by Adam Richardson, seconded by Donna McFall, and unanimously carried.
- Audit: Tabled until next meeting
- Carnegie Building: The Carnegie building needs pressure washed. Charlotte and Dustin met with Diane Giddons and the owner of "Wash Kleen". He seems confident with his experience in cleaning historic buildings that he can clean the Carnegie. The Carnegie will be responsible for payment, the Library board just needs to approve that they can have the work done. A motion was made to allow the Carnegie to continue with the cleaning of the building by Donna McFall, seconded by Adam Richardson, and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – Not present.

ANNOUNCEMENTS

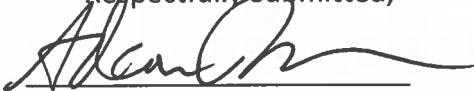
- Kay Morrow from McCreary County is retiring. Her reception is this Friday, November 13th.

ADJOURN

With no further business, the meeting was adjourned at 9:28 am with a motion by Adam Richardson, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, December 14, 2020 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Adam Richardson", written over a horizontal line.

Adam Richardson, Secretary