

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
February 14, 2022

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

PRESENT

Shirley Dick Wolf, President; Jerry Claunch, Vice President; Donna McFall, Treasurer; Adam Richardson, Secretary; Cindy Kerr, Member-at-Large; Lyndon Turpin, contracted accountant; Charlotte Keeney, Library Director; Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

ABSENT

Melissa Boulton, KDLA Consultant

REVIEW OF THE AGENDA

Add Executive Session before adjourn

PUBLIC COMMENT

Beth Wilson & Melanie Lawless were in attendance to talk about the Master Gardener's involvement with the Children's Garden. They provided the board with a job description for a potential Garden worker for the Library Board to look over.

APPROVAL OF THE MINUTES

The minutes of the January meeting were approved with a motion to do so by Jerry Claunch, seconded by Adam Richardson, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for January was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Adam Richardson, seconded by Donna McFall, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.

NEW BUSINESS

- Advisory Board Members (Marci Cheshire, Christie Adams, Lori Wiles Phelps): A motion was made to add these individuals to the Library Advisory Board by Jerry Claunch, seconded by Adam Richardson, and unanimously carried.
- Board Member Appointment: Molly Hardy and Lori Wiles Phelps have both expressed interest in serving on the Library board. A motion was made to send both of these individual's names to

Frankfort to replace Shirley Dick Wolf's vacancy on the board by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

- Somernite's Cruise: They have donated \$500 to the Imagination Library for the use of the North Parking Lot during the yearly Somernite's Cruise, pending board approval. A motion was made to allow Somernite's Cruise to use the North parking lot by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.
- Board of Trustees Policy
 1. Bylaws
 2. Ethics Policy

A motion was made to accept the policies as presented by Jerry Claunch, seconded by Adam Richardson, and unanimously carried.

- Employee Policies
 1. Employee Cell Phone Policy
 2. Absenteeism and Tardiness

A motion was made to accept the policies as presented by Adam Richardson, seconded by Cindy Kerr, and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report –Not present.

ANNOUNCEMENTS

A motion was made by Jerry Claunch to go into executive session, under KRS 61.810(1)(f) to discuss a personnel issue. Motion seconded by Cindy Kerr and unanimously carried. The board went into executive session at 9:47 and came out of executive session at 10:00.

ADJOURN

With no further business, the meeting was adjourned at 10:02 am with a motion by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, March 14, 2022 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Adam Richardson, Secretary