

**MINUTES**  
**MEETING OF TRUSTEES**  
**PULASKI COUNTY PUBLIC LIBRARY**  
**December 12, 2016**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Heidi Schultz Powers, and Jo Lisa Way. Also in attendance was Library Director Charlotte Keeney, contracted accountant Lyndon Turpin, and Nikki Vaught, Bookkeeper who recorded the proceedings of the meeting.

**REVIEW OF THE AGENDA**

No additions needed

**APPROVAL OF THE MINUTES**

The minutes of the November meeting were approved with a motion to do so by Jo Lisa Way, seconded by Heidi Schultz Powers and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for November was presented by Lyndon Turpin. A motion to approve the Treasurer's Report was made by Heidi Schultz Powers, seconded by Jo Lisa Way, and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented. A correction for a line item dated November 11 for the amount of \$21,224.86 needs to be corrected to say "Bank Draft". A motion to approve both petty cash and general fund vouchers, with correction, was made by Heidi Schultz Powers, seconded by Jo Lisa Way, and unanimously carried.

**BUSINESS**

- Approval of Operational Policies
  - Library Bill of Rights (ALA Model)
  - Circulation Policy
  - Request for reconsideration of library materials (form)
  - Collection Development Policy

A motion was made to approve the policies as presented by Jo Lisa Way, seconded by Heidi Schultz Powers, and unanimously carried.

- Advisory Board Members

Suggestions are needed for appointments to the Library's Advisory Board.

## REPORTS

### Librarian's Report

- Director's Report – No questions regarding written report (copy attached)
- Circulation – (copy attached)

KDLA Consultant Report: No Report.

## ANNOUNCEMENTS

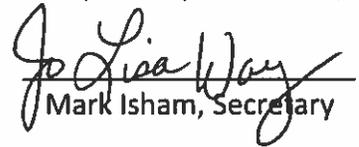
The Library Staff wanted to show their appreciation for being able to close early on the day of the Staff Christmas Party.

## ADJOURN

With no further business, the meeting was adjourned at 9:43 am with a motion to do so by Jo Lisa Way, seconded by Heidi Schultz Powers, and unanimously carried.

**NEXT MEETING Monday, January 9, 2017 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,

  
Mark Isham, Secretary