

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
March 13, 2023

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Jerry Claunch, Vice President; Donna McFall, Treasurer; Cindy Kerr, Secretary; Lori Phelps, Member-at-Large; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Library Director; and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

ABSENT

Melissa Rueda, KDLA Consultant

REVIEW OF THE AGENDA

No additions needed

APPROVAL OF THE MINUTES

The minutes of the February meeting were approved with a motion to do so by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for February was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried. A motion was made to allow Charlotte to look into moving some Money Market funds into an account with a higher interest rate by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

VOUCHER REVIEW

Vouchers for February were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

OLD BUSINESS

- Science Hill Branch: The Science Hill Branch has been completely emptied of everything so that the asbestos could be removed. It has been removed, the inmates have painted and the new flooring is being put down this week. The branch could possibly be ready to open in April.

NEW BUSINESS

- Disposal of Surplus Materials (920):
 1. Withdrawn items from the Library's collection: A motion was made to approve the withdrawal of these surplus materials by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.

- Policies:

1. Open Records Request
2. Deadly Weapons on Library Property
3. Displays in the Library
4. Donations Policy

A motion was made to approve the listed changes on the above policies by Donna McFall, seconded by Jerry Claunch, and unanimously carried.

- Executive Session: A motion was made by Lori Phelps to go into executive session, under KRS 61.810(1) (b) to discuss the sale of Library property. The reason is to discuss the specifics of the sale of property. Motion seconded by Cindy Kerr and unanimously carried. The board went into executive session at 9:35 and came out of executive session at 10:16. No action taken.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report –Not present.

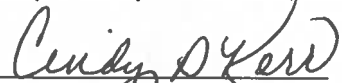
ANNOUNCEMENTS

ADJOURN

With no further business, the meeting was adjourned at 10:17 am with a motion by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

NEXT MEETING Monday, April 10 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,


Cindy Kerr, Secretary