

**MINUTES**  
**MEETING OF TRUSTEES**  
**PULASKI COUNTY PUBLIC LIBRARY**  
**April 11, 2023**

**CALL TO ORDER**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:11 am pursuant to the notice sent to all Directors. The meeting was called to order by Jerry Claunch, Vice President.

**PRESENT**

Jerry Claunch, Vice President; Cindy Kerr, Secretary; Lori Phelps, Member-at-Large; Lyndon Turpin, Contracted Accountant; and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**ABSENT**

Adam Richardson, President; Donna McFall, Treasurer; Charlotte Keeney, Library Director (death of her husband); Melissa Rueda, KDLA Consultant

**REVIEW OF THE AGENDA**

No additions needed

The Board would like to express their deepest sympathy to Charlotte during this time of loss of her husband, Bruce.

**APPROVAL OF THE MINUTES**

The minutes of the March meeting were approved with a motion to do so by Lori Phelps, seconded by Cindy Kerr, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for March was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

**VOUCHER REVIEW**

Vouchers for March were presented by Bookkeeper, Nikki Vaught. A motion to approve both petty cash and general fund vouchers was made by Lori Phelps, seconded by Cindy Kerr, and unanimously carried.

**OLD BUSINESS**

- Science Hill Branch: Getting close to reopening. Walls have been painted, flooring has been installed and shelves have been re-installed.

**NEW BUSINESS**

- Disposal of Surplus Materials (975):
  1. Withdrawn items from the Library's collection:
    - CPU x5
    - Monitors x5
    - All-in-One x1
    - Printer x1

- Jukebox x1
- A motion was made to approve the withdrawal of these surplus materials by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.
- Budget Committee: The Budget Committee will consist of Adam Richardson, Donna McFall, Charlotte Keeney, and Lyn Turpin. A motion was made to approve these committee appointments by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.
- Policies:
  - Drug Free Workplace Policy
  - Drug Testing Policy
  - Emergency Action Plan
  - Emergency LockdownA motion was made to approve the listed changes on the above policies by Lori Phelps, seconded by Cindy Kerr, and unanimously carried.
- Executive Session: Postponed until next meeting.

## REPORTS

### Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** –Not present.

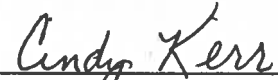
## ANNOUNCEMENTS

### ADJOURN

With no further business, the meeting was adjourned at 9:39 am with a motion by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

**NEXT MEETING Monday, May 8 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,



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Cindy Kerr, Secretary