

**MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
April 13, 2020**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was conducted via Zoom and broadcast over Facebook Live. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Adam Richardson, Joseph Quinton, Donna McFall, and Jerry Claunch. Also in attendance Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, Melissa Boulton, Regional Consultant, elected magistrate, Mark Ranshaw and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**REVIEW OF THE AGENDA**

No additions needed.

**APPROVAL OF THE MINUTES**

The minutes of the March meeting were approved with a motion to do so by Adam Richardson, seconded by Joseph Quinton, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for March was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Joseph Quinton, seconded by Donna McFall, and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Adam Richardson, seconded by Joseph Quinton, and unanimously carried.

**NEW BUSINESS**

- New Board Member Swearing in: Jerry Claunch was sworn in by Mark Ranshaw
- Election of Officers: The proposed slate of officers are as follows: Shirley Dick Wolf-President, Joseph Quinton-Vice President, Adam Richardson-Secretary, Donna McFall-Treasurer, and Jerry Claunch-Member-at-Large. A motion was made to approve the slate of officers as presented by Jerry Claunch, seconded by Joseph Quinton and unanimously carried.
- Fine Free: Charlotte would like the board to approve going fine free until the end of December. A motion was made to approve this suggestion by Adam Richardson, seconded by Joseph Quinton and unanimously carried. Charlotte would also like to consider granting all Library patrons amnesty on any item that was charged before the closing.
- Opening after Pandemic: It is not anticipated that the Library will be able to open to the public until at least May or June. The Library will be operating the drive-thru and pulling books for patrons on Monday, Wednesday, and Friday 10 to 4, as well as quarantining all books for 19 days. Charlotte also suggested opening the library in phases when it is ok to re-open (eg. Only

letting in a certain number of patrons at a time). A motion was made to allow Charlotte to follow governmental as well as KDLA guidelines as necessary when it is advisable to re-open by Jerry Claunch, seconded by Joseph Quinton, and unanimously carried.

## **REPORTS**

### **Librarian's Report**

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** – Report attached.

## **ANNOUNCEMENTS**

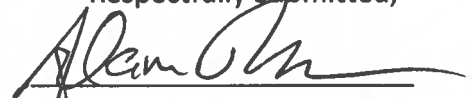
- No announcements

## **ADJOURN**

With no further business, the meeting was adjourned at 9:41 am with a motion to do so by Ray Tucker, Jr., seconded by Joseph Quinton, and unanimously carried.

**NEXT MEETING Monday, May 11, 2020 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,



Adam Richardson, Secretary