

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
August 8, 2022

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Jerry Claunch, Vice President; Donna McFall, Treasurer; Lori Phelps, Member-at-Large; Lyndon Turpin, contracted accountant; Charlotte Keeney, Library Director; Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

ABSENT

Cindy Kerr, Secretary; Melissa Rueda, KDLA Consultant

REVIEW OF THE AGENDA

No additions needed

APPROVAL OF THE MINUTES

The minutes of the July meeting were approved with a motion to do so by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for July was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Lori Phelps, seconded by Donna McFall, and unanimously carried.

VOUCHER REVIEW

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

OLD BUSINESS

- Science Hill Branch Library: The tile in the kitchenette and bathrooms is asbestos, so it will need to be taken up and replaced before Science Hill can reopen. C2G Environmental gave a bid of \$8,000 to remove all the tile. A motion was made to allow Charlotte the authority to choose the appropriate company for the job up to the current \$8,000 bid by Donna McFall, seconded by Lori Phelps, and unanimously carried.
- Old Library (Carnegie) - appraiser: Charlotte spoke with KDLA about selling the old Library (Carnegie) building and was told that it would need to be appraised first. A motion was made for Charlotte to contact Childers Financial about appraising the old Library (Carnegie) building by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

NEW BUSINESS

- Surplus Books (531): A motion was made to surplus the selected books by Donna McFall, seconded by Jerry Claunch, and unanimously carried
- Bank Accounts (signatures): Shirley Dick Wolf is still a signor on several bank accounts. She will need to be removed from accounts. Adam Richardson, Donna McFall, Jerry Claunch and Charlotte Keeney will be signors on library accounts. The following bank accounts will need to be updated: Citizen's National Bank Money Market (Account #: 75203056), Citizen's National Bank General Account (Account #: 75028382), Truist KDLA Shopville (Account #: 0005181364612), Truist KDLA Burnside (Account #: 005184627401), Truist Bond Sinking Fund (Account # 0005187611948), Forcht Bank Contingency Fund (Account #: 11838973), Forcht Bank Depreciation Fund (Account #: 11838981).
- Bank Accounts at Forcht Bank: We have had several issues with Forcht Bank and Charlotte thought it may be best if we move the accounts at Forcht Bank to another bank. A motion was made to move all Forcht Bank Accounts (Contingency Fund (Account #: 11838973) and Depreciation Fund (Account #: 11838981) to new accounts at Cumberland Security Bank. Signors on this account will be Charlotte Keeney, Jerry Claunch, Adam Richardson and Donna McFall.
- Set Tax Rates: Tax rates were presented by Director Charlotte Keeney. 6.4 cents per \$100 Property Tax, 8.18 Tangible Personal Property, 2.42 0 per \$100.00 Motor Vehicles and Watercraft. (copies attached) A motion was made to take the compensating rate for the 2022-2023 year by Jerry Claunch, seconded by Lori Phelps and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report –Not present.

ANNOUNCEMENTS

ADJOURN

With no further business, the meeting was adjourned at 10:02 am with a motion by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, September 12 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,

Cindy Kerr

Cindy Kerr, Secretary