

**MINUTES**  
**MEETING OF TRUSTEES**  
**PULASKI COUNTY PUBLIC LIBRARY**  
**December 9, 2019**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Ray Tucker, Jr., Donna McFall, and Adam Richardson. Also in attendance Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, Mark Ranshaw and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**REVIEW OF THE AGENDA**

No additions needed.

**APPROVAL OF THE MINUTES**

The minutes of the November meeting were approved with a motion to do so by Ray Tucker, Jr., seconded by Donna McFall, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for November was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report by Ray Tucker, Jr., seconded by Adam Richardson, and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Adam Richardson, seconded by Donna McFall, and unanimously carried.

**NEW BUSINESS**

- Public Library Conference in Nashville February 25-29, 2020: The annual Public Library Conference is going to be held in Nashville this February. Charlotte would like permission to attend.  
A motion was made to give Charlotte permission to attend the Public Library conference by Donna McFall, seconded by Ray Tucker, Jr., and unanimously carried.

**OLD BUSINESS**

- Casada School Project: The paperwork for the Casada School Project has been signed by Charlotte and returned. Once the display has been completed there will be a dedication ceremony at the Burnside Branch.

**REPORTS**

**Librarian's Report**

- Director's Report – Charlotte will have this month's report attached to next month's report due to surgery on her hand.

- Circulation – (copy attached)

**KDLA Consultant Report** –Not present.

#### **ANNOUNCEMENTS**

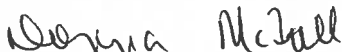
- The Staff Christmas Party is tonight (December 9<sup>th</sup>) at Sonny's.
- The Regional Christmas Party will be held Tuesday, December 10<sup>th</sup> at Noon at the Pulaski County Public Library. All board members are invited to attend.
- Tuesday, December 17<sup>th</sup> and Thursday, December 19<sup>th</sup>, we will be having Christmas Stories & hot cocoa at the top of each hour in the Children's Dept. if any board members would like to come and read.

#### **ADJOURN**

With no further business, the meeting was adjourned at 9:24 am with a motion to do so by Ray Tucker, Jr., seconded by Donna McFall, and unanimously carried.

**NEXT MEETING Monday, January 13, 2020 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,

  
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Donna McFall, Secretary