

**MINUTES**  
**MEETING OF TRUSTEES**  
**PULASKI COUNTY PUBLIC LIBRARY**  
**December 14, 2020**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:01 am pursuant to the notice sent to all Directors. The meeting was called to order by Shirley Dick Wolf, President.

The following trustees were present: Shirley Dick Wolf, Adam Richardson, and Donna McFall. Also in attendance Library Director Charlotte Keeney, contracted accountant, Lyndon Turpin, and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**REVIEW OF THE AGENDA**

Add "Wi-Fi Grant" under New Business

**APPROVAL OF THE MINUTES**

The minutes of the November meeting were approved with a motion to do so by Adam Richardson, seconded by Donna McFall, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for November was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Donna McFall, seconded by Adam Richardson, and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Adam Richardson, seconded by Donna McFall, and unanimously carried.

**NEW BUSINESS**

- Audit: Tabled until next meeting
- Pandemic Response Plan: A motion was made to accept the changes to the policy as presented by Adam Richardson, seconded by Donna McFall and unanimously carried.
- Wi-Fi Grant: Louann was able to secure a grant that would allow the Library to loan out laptops and wi-fi hotspots to patrons age 18 and older. There is a policy that goes along with the grant that needs to be approved by the Board. A motion was made to approve this policy by Donna McFall, seconded by Adam Richardson and unanimously carried.

**REPORTS**

**Librarian's Report**

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** – Not present.



**ANNOUNCEMENTS**

- This Friday will be the Library's Christmas Drive-thru from 4-6p in the South parking lot.
- The Library system will be closed December 24<sup>th</sup> & 25<sup>th</sup> for Christmas and December 31<sup>st</sup> & January 1<sup>st</sup> for New Year's.

**ADJOURN**

With no further business, the meeting was adjourned at 9:28 am with a motion by Adam Richardson, seconded by Donna McFall, and unanimously carried.

**NEXT MEETING Monday, January 11, 2021 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,



---

Adam Richardson, Secretary