

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
January 8, 2024

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:01 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Jerry Claunch, Vice President; Cindy Kerr, Secretary; Donna McFall, Treasurer; Lori Phelps, Member-at-Large; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Director; and Nikki Vaught, Bookkeeper, who recorded the minutes of the meeting.

ABSENT

Jeff Gurnee, Regional Consultant to KDLA

REVIEW OF THE AGENDA

No additions needed

OPENING OF BIDS

There were 2 bids submitted for the repair of the Main Library's roof.

- Pearce Blackburn, received on January 4, 2024 at 11:50a. Bid of \$117,800
- JBK, received on January 5, 2024 at 11a. Bid of \$103,280.

Bids will be reviewed by Adam Richardson, Jerry Claunch, Jeremy Osman (building maintenance) and Charlotte Keeney. The bid will be awarded at the February Board Meeting

ZOOM CALL WITH HERITAGE COUNCIL

A Zoom meeting was arranged with the Heritage Council to discuss the benefits of placing an easement on the Carnegie building before sale. This would keep the features of the building that are historical to be preserved. This process could take around 6 months to complete and would need to be completed before the sale of the building. The board is going to send over the Council some information about the Carnegie building and decided on next steps after that.

APPROVAL OF THE MINUTES

The minutes of the December meeting were approved, with a motion to do so by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for December was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

VOUCHER REVIEW

Vouchers for December were presented by Director, Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

NEW BUSINESS

- Disposal of Surplus Materials:
Withdrawn items from the Library's collection (823): A motion was made to approve the surplus materials by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.
- Carnegie Building: The Carnegie Building has been having electrical issues ever since the repair from the issues at the end of last year. The heat has now been restored to the Main Floor, but there is still no air conditioning.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – copy attached

ANNOUNCEMENTS

Donna McFall's 2nd term will expire in April and Jerry Claunch's 1st term will expire in April. Jerry will be up for re-appointment and another name will need to be sent to KDLA for his position. Charlotte is going to contact Dr. Bruce Gover, Molly Hardy, Phyllis Lawson, and Lisa Hurt to see if they would be willing to serve on the library board.

ADJOURN

With no further business, the meeting was adjourned at 10:09a with a motion by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEXT MEETING Monday, February 12, at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Cindy Kerr, Secretary