

MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
July 11, 2022

**CALL TO ORDER**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Jerry Claunch, Vice President.

**PRESENT**

Adam Richardson, President; Jerry Claunch, Vice President; Donna McFall, Treasurer; Cindy Kerr, Secretary; Lori Phelps, Member-at-Large; Lyndon Turpin, contracted accountant; Phyllis Lawson, Advisory Board Member; Charlotte Keeney, Library Director; Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

**ABSENT**

Melissa Rueda, KDLA Consultant

**REVIEW OF THE AGENDA**

Add SB 167, KY Open Meetings & Records Act, and Audit under New Business

**APPROVAL OF THE MINUTES**

The minutes of the June meeting were approved with a motion to do so by Donna McFall, seconded by Jerry Claunch, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for June was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

**VOUCHER REVIEW**

Vouchers were presented by Director Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Lori Phelps, seconded by Donna McFall, and unanimously carried.

**OLD BUSINESS**

- Science Hill Branch Update: The mold remediation is finished. Dustin is still trying to get in contact with someone who can get a quote on repairing the drywall.
- Independent Contractor Agreement with Master Gardeners: The Master Gardener's still want to hire an independent contractor to work in the Children's Garden.

**NEW BUSINESS**

- Shopville Branch: The Shopville Branch had a water leak in the winter. Some small spots of mold were found in a utility closet, which is the same room that holds the air handlers. Mold remediation will need to be done to get rid of it all. The board gives Charlotte permission to

approve a remediation of up to \$15,000, a motion was made to approve this by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

- SB 167: Charlotte passed out some updated information on the newly passed SB 167.
- KY Open Meetings & Records Act: Charlotte passed out updated information on the KY Open Meetings & Records Act and the board members completed the receipt signature page.
- Audit: Craft, Waninger, Noble & Co. have sent over an engagement letter to conduct the 2021-2022 audit if the board approves. A motion was made to allow Craft, Waninger, Noble & Co to conduct the audit by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

## REPORTS

### Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** –Not present.

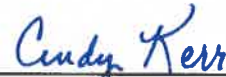
## ANNOUNCEMENTS

### ADJOURN

With no further business, the meeting was adjourned at 10:00 am with a motion by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

**NEXT MEETING Monday, August 8 at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,



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Cindy Kerr, Secretary