

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
September 11, 2023

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:01 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Donna McFall, Treasurer; Cindy Kerr, Secretary; Lori Phelps, Member-at-Large; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Director; and Nikki Vaught, Bookkeeper who recorded the minutes of the meeting.

ABSENT

Jerry Claunch, Vice President

REVIEW OF THE AGENDA

No additions needed

APPROVAL OF THE MINUTES

The minutes of the August meeting were approved with a motion to do so by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for August was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Lori Phelps, seconded by Donna McFall, and unanimously carried.

VOUCHER REVIEW

Vouchers for August were presented by Director, Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

OLD BUSINESS

- Carnegie/Cooper Community Arts Center: The County Judge Executive has said that they are still interested in the building. Charlotte is actively trying to get all issues fixed to get the building back open. Charlotte has the final rental agreement and is going to have Kyle Kadel sign when he is available to do so.

NEW BUSINESS

- Disposal of Surplus Materials
Withdrawn items from the Library's collection (1,790): A motion was made to approve the surplus materials by Lori Phelps, seconded by Donna McFall, and unanimously carried.
- Holiday Closings/Christmas:

- Thanksgiving (November 23 & 24)
- Staff Christmas Party (sponsored by the Friends, December 4) Close at 5p
- Christmas (December 23 & 25)
- New Year's (December 30 & January 1)

A motion was made to approve these closing dates as presented by Donna McFall, seconded by Cindy Kerr, and unanimously carried.

- Annual Report: A motion was made to approve the annual report as submitted by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – copy attached


ANNOUNCEMENTS

ADJOURN

With no further business, the meeting was adjourned at 9:32 am with a motion by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

NEXT MEETING Monday, October 9 at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Cindy Kerr, Secretary